

REGISTERING A NATIVE PLANTING AREA

The City of Indianapolis encourages the use of native planting areas. However, since many native planting areas have vegetation over 12" tall, it is important to fill out and submit this form to avoid a weed citation.

The registration is FREE. Please see below for the process to follow.

If you are planning a new native planting area or have an existing native planting area you'd like to register, please follow the steps below.

- Check out resources [HERE](#).
- Fill out and email registration form to: nativeplants@indy.gov or mail to: Native Plant Program, 200 E. Washington St, Suite 1401, Indianapolis, IN 46204.
- Receive sign and acceptance letter. Place sign in native planting area.
- Properly maintain site in accordance with **Maintenance Guidance and Tips** and **Invasive Species to Manage**.
- Re-register 3 years from date of receiving acceptance letter. (New plantings from seed will be granted a 1-year approval. If acceptable after a re-evaluation, the registration will be extended for the additional 2-years.)

Planting in the Right-of-Way

What is the right-of-way?

A right-of-way is city-owned property along streets extending beyond the edge of the road. Commonly, this is the lawn strip between street and sidewalk. A permit is required for any tree planting, landscaping, spraying, bracing, removal or pruning work in the city's right-of-way.

To apply for a Flora permit, click [HERE](#).

REGISTRATION FORM

Please complete this form and email to nativeplants@indy.gov or mail to: Native Plant Program, 200 E. Washington St, Suite 1401, Indianapolis, IN 46204.

1. Name of Property Owner: _____

2. Address of property where native planting area is located:

Street Address: _____

City: _____ State: _____ Zip: _____

3. Property Owner Address (if different from address of proposed native planting area location)

Street Address: _____

City: _____ State: _____ Zip: _____

4. Email Address: _____

Days and times of day you're usually available for a site visit. (Check day and indicate time)

- | | |
|------------------------------------|-------------------|
| <input type="checkbox"/> Monday | Time of day _____ |
| <input type="checkbox"/> Tuesday | Time of day _____ |
| <input type="checkbox"/> Wednesday | Time of day _____ |
| <input type="checkbox"/> Thursday | Time of day _____ |
| <input type="checkbox"/> Friday | Time of day _____ |
| <input type="checkbox"/> Saturday | Time of day _____ |
| <input type="checkbox"/> Sunday | Time of day _____ |

Phone contact number: _____

5. Area of native planting area (approximate square feet): _____

Check the appropriate registration:

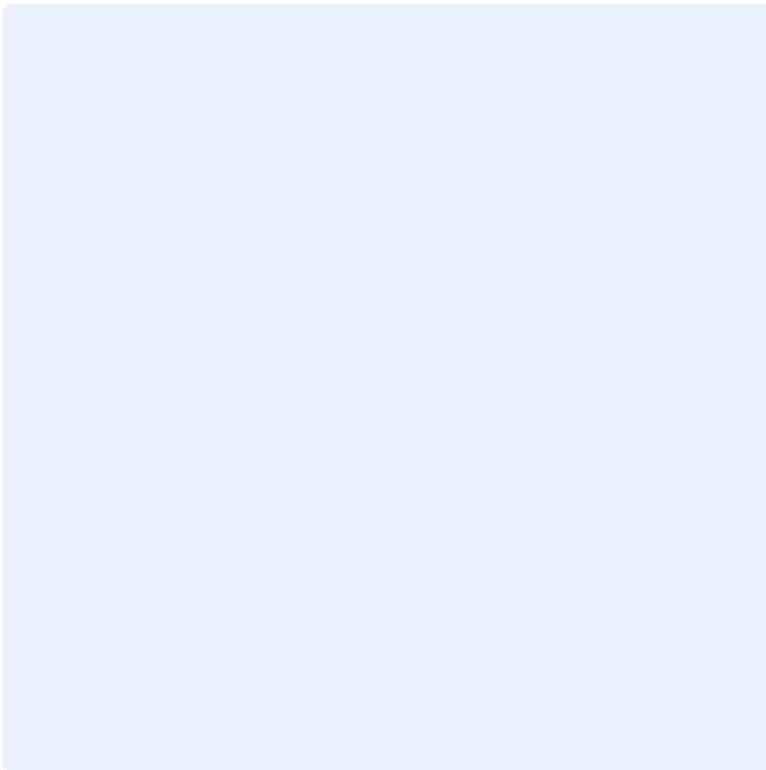
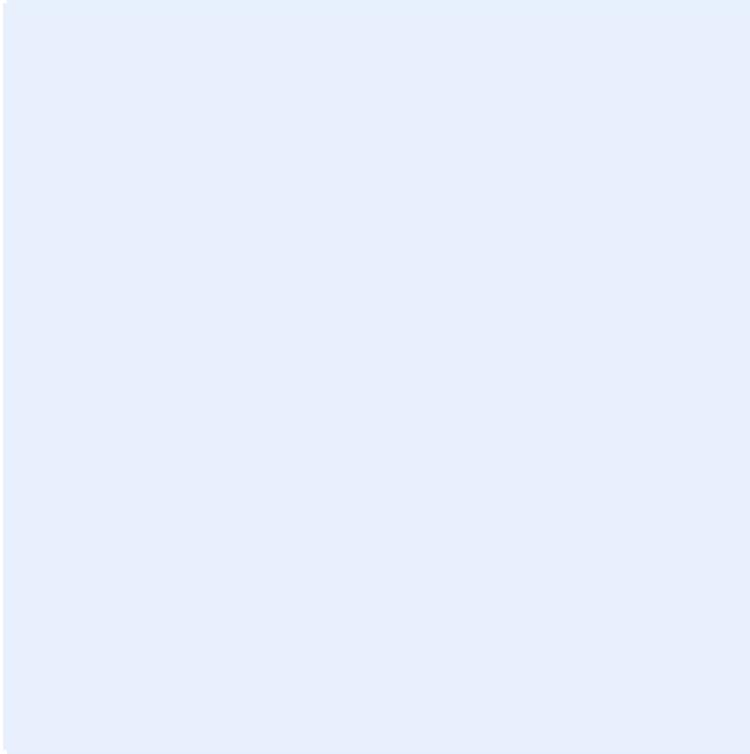
- New Native Planting: please indicate: plants seed both
- Existing Native Planting



6. Have you identified a location for a City of Indianapolis REGISTERED NATIVE PLANTING sign on your sketch in 7 below: Yes No

7. Sketch your native planting area plan below (or attach a separate sheet) giving approximate dimensions, showing its relationship to your home and street, and noting the plant types you used in each area.

8. Provide at least 2 photographs of your native planting area.



I agree that I have/will:

- Read and understand all the information provided in the registration.
- Avoided planting within utility and drainage easements and road right-of-way areas.
- Planted at least **70%** of the planting area in native plant species (please be sure to reference Latin names for species, not common names).
- Place a '**REGISTERED NATIVE PLANTING AREA**' sign (unless a variance was granted) and have this registration and agreement form filed at the property.
- Allow the site to be published on the City of Indianapolis's location map.
- Maintain the native planting area in accordance with the Native Planting Area Maintenance Guidance and Tips including control of invasive and undesirable non-native species listed in the Maintenance Guidance.
- Re-register my native planting area every three (3) years from the date this agreement is approved.
- Communicate to any subsequent property owner or realtor what the native planting area is designed to do and how to maintain it.

Except if arising from or out of the City of Indianapolis fault or negligence, I agree to indemnify and defend the City of Indianapolis, and will hold harmless the City of Indianapolis, and assign from any claims, expenses, or damages including attorney's fees, arising from my participation in this agreement. I certify to the best of my knowledge that the information included in this application is true, complete, and accurate and I agree with the terms listed above.

Applicant's Signature: _____ Date: _____

Applicant's Name (Please print): _____

BELOW IS FOR INTERNAL USE BY CITY OF INDIANAPOLIS ONLY

Date Received by the City of Indianapolis: _____

Date Approved by the City of Indianapolis: _____

Date Rejected by the City of Indianapolis: _____

