

Accelerated Inspection Option

Purpose:

The purpose of this policy is to establish guidelines for the accelerated inspection option.

General:

The Building Standards and Procedures of the Consolidated City of Indianapolis references that the Division of Construction and Business Services may institute an accelerated inspection option for permit holders who want to secure, quickly and within a definite time period, an inspection of construction for which they have secured a building permit.

References:

Building Standards and Procedures of the Consolidated City of Indianapolis, Sections 536-617 and 131-502

Policy and Procedure:

1. Accelerated inspections must be requested through direct communication with the Bureau of Construction Services' (BCS) office assistant or a member of the BCS management team. The person requesting an accelerated inspection must be the applicable permit holder or an employee of the permit holder. For example, if a General Contractor is the structural permit holder, they cannot schedule an accelerated under slab inspection under the plumbing permit. In that instance, the plumbing contractor or an employee of their company must request the accelerated inspection under the plumbing permit. Additionally, the person who requests the accelerated inspection must receive a confirmation number from the BCS office assistant or a member of the BCS management team for the inspection to be considered valid.
2. If the accelerated inspection request involves having inspections performed under multiple permits at the same time, each applicable permit holder must request an accelerated inspection under their permit. For example, if the structural permit holder requests an accelerated framing inspection and also wants to have the plumbing, electrical, and heating and cooling rough inspections performed at the same time, each of the permit holders must request the applicable accelerated rough inspection.
3. **Same day inspection** – If a request for an accelerated inspection is received between the hours of 7:30 AM and 12:00 PM and the inspection is requested for the same day, the inspection will be performed by the close of business that same day.
4. **Next day inspection** – If a request for an accelerated inspection is received between the hours of 7:30 AM and 4:00 PM and the inspection is requested for the next business day, the inspection will be performed by the close of business on the next business day.

5. **Next day with appointment** – If a request for an accelerated inspection is received between the hours of 7:30 AM and 4:00 PM and the inspection is requested for the next business day with a specified appointment time during business hours, the inspection will be performed at the time requested by the applicant. The earliest available appointment time under this option is 8:00 AM. The latest available appointment time will be determined by management based upon various factors, including the scope of the permit and the type of inspection requested.

6. **After business hours** – If a request for an accelerated inspection is received between the hours of 7:30 AM and 4:00 PM and the inspection is requested for a time outside the hours of 7:30 AM to 4:30 PM on a weekday, or requested for any time on a weekend, City holiday, or during hours of Authorized Closure as declared by the Mayor, the inspection will be performed as requested by the applicant. If the request is to have the inspection performed after hours on the same day the request is received, the request must be received by 3:30 PM. Proposed times for after business hours inspections are subject to the approval of BCS management.

7. Accelerated inspections requested for “Final” inspections of Class 1 (commercial) structures are subject to the approval of BCS management.

Fee Schedule for Accelerated Inspections

Type of Accelerated Inspection	Fee
Accelerated inspection option for a same day inspection for Class 2 structures	\$232
Accelerated inspection option for a next day inspection for Class 2 structures	\$187
Accelerated inspection option for a next day inspection at a scheduled time for Class 2 structures	\$245
Accelerated inspection option for a weekday after 4:30 p.m. or weekend inspection for Class 2 structures	\$348
Accelerated inspection option for a same day inspection for Class 1 structures	\$750 for two hours, \$250 for each hour after
Accelerated inspection option for a next day inspection for Class 1 structures	\$300 for two hours, \$150 for each hour after
Accelerated inspection option for a next day inspection at a scheduled time for Class 1 structures	\$500 for two hours, \$150 for each hour after
Accelerated inspection option for a weekday after 4:30 p.m. or weekend inspection for Class 1 structures	\$750 for two hours, \$250 for each hour after