



January 5, 2026

Tikila Welch, Director of Licensing  
The Office of Early Childhood and Out of School Learning  
402 W. Washington St, Room W361, MS02  
Indianapolis, IN, 46204

Dear Tikila Welch,

Please let this letter serve as a notification for all childcare operations within the City of Indianapolis. The City of Indianapolis does not require a general business license to operate within the City/County limits. For certain business outlined in Title IV of the Revised Code of the Consolidated City and County, the Department of Business and Neighborhood Services does provide license services.

At this time, child care facilities and in-home daycare operations do not require a license from the City of Indianapolis/Marion County.

All childcare operations will need to follow all zoning code standards outlined in Chapter 740 of the Revised Code. If they plan any changes to their structures to accommodate the daycare operation, they will need to apply for the appropriate building permits through our office.

If you have any questions concerning licensing, permits, or zoning compliance, please contact our office. We can be reached by phone at 317-327-4316 or [licensing@indy.gov](mailto:licensing@indy.gov).

Sincerely

A handwritten signature in black ink that reads "Charles R. Askew".

Charles Askew  
Licensing Manager

