City of Indianapolis
Department of Business and Neighborhood Services
Request for Zoning Confirmation Letter

Company Name: _____
Street Address: _____
City_____ State_____ Zip Code_____
Applicant Name_____ Phone ( ) _____-_____
Email: _____

I am formally requesting the following type of letter from the Consolidated City of Indianapolis for the address referenced below:

- □ **Zoning Classification Letter-** Legal description required with submittal.
- □ **Zoning History Letter-** Legal description and scaled site plan required with submittal.

Address of Property: _____

The letter is to be addressed to:
(Name and address required)

_____
_____
_____
_____

Current use of Property:

_____
_____
_____

Proposed Use of the Property:

_____
_____

Comments:_____
_____
_____ _____

Printed Name: _____

Signature: _____ Date:_____

Zoning Classification Letter A Zoning Classification Letter states the current zoning of the property and notification of any zoning or building code violations on the parcel. A Zoning classification does not include any information on possible or commitments also on the site. There is an $85.00 fee for a Zoning Classification Letter.
Zoning History Letter In addition to the information given in a classification letter a Zoning History Letter includes information based on research of zoning and variance petitions as well as permit history pertaining to the property. There is a minimum fee of $85.00 for a Zoning History Letter. Additional fees of $85.00 per hour after the first hour of research will be applied.

Department of Business and Neighborhood Services
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PermitQuestions@indy.gov