

200 E. Washington St.  
Suite 1001  
Indianapolis, IN 46204

# Marion County Treasurer

## Barbara A. Lawrence

Phone 317-327-4444  
FAX 317-327-4440  
mytaxes@indy.gov

### 2025 Tax Sale Monthly Payment Plan

**The deadline to receive and/or sign up for the Tax Sale Monthly Payment Plan is Friday, September 19, 2025.** With the Monthly Tax Sale Payment Plan Option, your payments for Marion County property taxes can be automatically deducted from your checking or savings account or you can make a payment by cash, certified check, cashier's check or money order.

**Tax Sale Monthly Payment Plan that is debited from your account:** This plan is designed to deduct equal monthly payments from the checking or savings account that you designate, and on the day of the month you designate. An approved Tax Sale Monthly Payment Plan ensures your payments are made timely. An email notification is sent each month prior to the deduction from your account as a reminder.

This service is offered for a convenience fee not retained by the Marion County Treasurer of \$0.95 for each monthly debit. To participate, you need to provide your payment preference, account information, sign the Tax Sale Payment Plan Authorization form and deposit the required amount due.

**Tax Sale Monthly Payment Plan that you mail or bring in:** This plan is designed to allow you to mail or bring in payments that are payable on the day of the month you designate. An approved Tax Sale Monthly Payment Plan ensures your payments are made timely. Payment must be in cash, certified check, cashier's check or money order.

#### To participate in the Marion County Treasurer's Tax Sale Payment Plan:

1. Apply for the payment plan no later than Friday, September 19, 2025.
2. Complete the Authorization form.
3. Sign the Authorization agreement.
4. Pay the first payment of \$325.00 plus 5% of the balance due per parcel.
5. List the parcels with property locations on the following page.
6. If this is a checking account, write the word **\*\*VOID\*\*** across the front of a blank check for the checking account listed and return the voided check along with the authorization form. *(A voided check is not needed if the funds are being pulled from a savings account.)*
7. Return the voided check (if applicable) and the completed Authorization Form to the Marion County Treasurer's Office. Your first withdrawal for taxes will be on the day you designated following the receipt of your \$325.00 fee and 5% payment per parcel with this application. Mail your application to:

Marion County Treasurer  
Tax Sale Payment Plan Authorization  
200 E. Washington Street, Suite 1001  
Indianapolis, IN 46204-3356

8. Failure to comply with this payment plan could cause said parcels to be in the tax sale in 2025 and/or 2026.
9. **I understand that I will not be eligible to apply for another payment plan for five (5) years on the parcels listed on this agreement.**

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### Marion County, Indiana Monthly Tax Sale Payment Plan Option

\_\_\_\_\_  
Name

\_\_\_\_\_  
Your Daytime Phone Number

\_\_\_\_\_  
Your Email Address

\_\_\_\_\_  
Street Address P.O. Box or Apt. Number

\_\_\_\_\_  
City, State and Zip Code

\_\_\_\_\_  
Your Bank or Financial Institution

\_\_\_\_\_  
Your Bank Routing Number

\_\_\_\_\_  
Your Account Number

Is this a ☐ Checking Account or ☐ Savings Account  
☐ I will submit payments monthly (check one)  
(cash, certified check, cashier's check or money order)

#### PAYMENT AGREEMENT

**I understand my property is eligible for the 2025 tax sale, and the property will remain on the list and be advertised until the Tax Sale Auction date, it will be removed from the list prior to the sale provided I have complied with the terms of this agreement for all months following this agreement.**

This Payment Agreement, made and entered into by and between the Treasurer of Marion County ("Treasurer")

and \_\_\_\_\_ ("Taxpayer")  
(Your Name)

WITNESSETH

WHEREAS, the Taxpayer is desirous of making monthly payments towards said Taxpayer's tax obligations on Real Estate Property and;

Parcel Number	Property Location	Total Unpaid (includes fall) less \$325 Admin Fees	5% of unpaid total (includes fall)	Admin Fee	Balance after payment of 5% and \$325 Admin fee
				325.00	
				325.00	
				325.00	
				325.00	
				325.00	

List additional parcel/schedules with property locations on a separate sheet and firmly attach.

WHEREAS, the Treasurer is willing to accept such payments and apply them to the Taxpayer's obligation to the above-referenced property;

## Monthly Tax Sale Payment Plan Payment Authorization

NOW, THEREFORE, the parties agree as follows:

1. I understand that for each parcel I need to pay the \$325.00 administrative fee and 5% of the tax liability, which includes the November 2025 taxes **plus additional penalties that may be added later** in order to be approved to participate in this payment plan.
2. **I also understand that in addition to the current tax liability it is recommended that I should pay Spring taxes due May 11, 2026.**
3. The total amount due through November minus initial required payment is \_\_\_\_\_.  
The Taxpayer shall pay \_\_\_\_\_ to the Treasurer monthly. The total amount due needs to be divided by the number of months remaining by Tuesday, March 31, 2026. (Example 2000 /8= 250.00) The payment date set forth by the taxpayer, (day)\_\_\_\_\_. The day I want the next monthly payments to begin is \_\_\_\_\_  
(Month, Day, Year)
4. The Treasurer may terminate this Agreement upon any failure to pay as agreed upon. Upon termination, all funds held by the Treasurer shall be applied to the tax bill and shown as a partial payment.
5. **I understand that I will not be eligible to apply for another payment plan on the parcels listed on this agreement for five (5) years from the date the original would have expired.**
6. The Treasurer shall apply all funds received to the prompt payment of the Taxpayer's obligations.
7. The Treasurer will not charge the Taxpayer for holding and applying said funds except for the convenience fee listed above.
8. If there is a surplus of the funds held by the Treasurer, the Treasurer shall account to the Taxpayer for the same. If there is a shortage of funds, the Taxpayer shall remit the additional funds necessary.
9. Nothing contained in this Agreement, other than the payment in full of all taxes, shall relieve the Taxpayer of the duty to pay taxes as required on the property listed above.
10. Said payment plan does not protect the property listed above from the tax sale in the following year if the full tax liability is not met by due date.
11. I understand that there will be a handling fee charged to me for each payment that cannot be processed, due to NSF, inactive accounts, etc. I agree to notify the Marion County Treasurer promptly if I change banks or if my banking account number or routing number changes.
12. If full payment of tax liability is not met by subsequent tax due dates, up to 10% penalty will be applied to the unpaid balance.
13. I understand failure to comply with this payment plan could cause said parcels to be in the tax sale in 2025 and/or 2026.
14. Further, it is my obligation to keep my information current such as, but not limited to, phone numbers, email addresses, bank account information, etc.

Taxpayer

Treasurer of Marion County

By: \_\_\_\_\_

By Staff: \_\_\_\_\_

Date\_\_\_\_\_

Date\_\_\_\_\_ Mail\_\_ Walk-in \_\_